

MARIN HISTORY MUSEUM

Photographic Services Request Form

Please provide all relevant information.

Date: _____

I. CLIENT INFORMATION

Name _____
Organization _____
Title _____
Mailing Address _____

City, State, & Zip code _____
Telephone _____
Fax _____
Email _____

___ Commercial ___ Scholar ___ Non-profit (tax id # _____)

II. IMAGES REQUESTED (use separate sheet for additional images)

Object ID	Title/Description	Format	Size	Quantity	Neg. #

PROCESSING FEES: All photographic reproduction work is ordered by the Marin History Museum, and must be paid in advance. (NOTE: Printing fees are for laboratory processing only. They do not include shipping, publication/reproduction fees, or research/processing fees, if applicable.)

III. INTENDED FOR PUBLICATION: ___ Yes* ___ No

***If the photographic materials ordered on this form are intended for publication, now or in the future, clients must fill out Section IV Project & Usage below to request permission to publish.**

IV. PROJECT & USAGE

A. Choose final usage medium and circle appropriate project type:

Print medium: Book Periodical Advertising Commercial product Display/exhibit
 Digital medium: Website CD-ROM Film/Video Commercial product Display/exhibit
 Other: _____

B. Brief Description of Project/Product:

